

Salt Lake Monthly Meeting Rental Policy 2024

AGREEMENT FOR USE OF THE MEETINGHOUSE ON A TEMPORARY BASIS

The Salt Lake Monthly Meeting meetinghouse is a place of worship for the congregation and is also a center for various outreach ministries to our community. The purpose of this agreement is to have a written understanding of how the Salt Lake Monthly Meeting will allow other people to use the meetinghouse. This agreement for the temporary use of the Salt Lake Monthly Meeting is not transferable to any other group

1.) In order to prevent misunderstandings, this written agreement is the only official agreement between the Salt Lake Monthly Meeting and

Group Name: _____ Contact email: _____

Contact Person: _____ Contact Phone: _____

2.) Either person/organization or the Meeting may terminate this agreement within **30** days by providing a written notice.

3.) It is usually necessary to cover the additional cost incurred by allowing another person/organization to use our facilities. These costs include utilities, maintenance of the building due to additional use and wear and tear, etc. To assist the Salt Lake Monthly Meeting in recovering these costs, it is understood that it will be prepaid for these costs on the following basis:

Rental charge is to be \$25 per hour. Payment is due the first of the month before use takes place (unless other arrangements are made with the Meeting treasurer). This payment allows use to be recorded on the Meetinghouse calendar. An additional \$60 deposit is required to insure tenant finishes with the Meetinghouse clean. It will be returned within one month if the facility is left in good order.

Payment due Date _____ Amount _____ plus \$60 = _____

Address for return of security _____

4.) The (person/organization), who is temporarily using the Salt Lake Monthly Meeting meetinghouse at 171 East 4800 South, Murray Utah, may not erect permanent signs either in the building or on the property. No candles, open flame or fireworks are permitted.

5.) The facility shall be used by the _____

at the following dates/times: _____

6.) Any, and all damages caused to the property during the period of temporary use are the responsibility of the

_____ who has temporary use of the building. **Post-event cleanup of each floor and restrooms, as well as trash removal, shall be the responsibility of the tenant. (There is no city trash collection.)**

7.) The governing boards of the respective parties are to approve this use agreement.

8.) Approval procedure. The approval for the Salt Lake Monthly Meeting is as follows:

i.) The Meeting, at Business Meeting, is to review this use agreement and approve it, noting any variations from this general agreement.

ii.) Once the person/organization requesting temporary use has approved the agreement and it has been signed by duly authorized representatives of that person/organization, it shall be executed by the following persons: the clerk of Salt Lake Monthly Meeting.

Approval by the Salt Lake Monthly Meeting: This agreement has been approved by the Meeting on

_____, (date) Clerk/Treasurer _____

Approval by the person/organization: This agreement has been approved

by _____ (person/organization) on _____ (date)