

SALT LAKE QUAKERS STRUCTURE AND PRACTICE

Salt Lake Monthly Meeting Ministry & Counsel Committee oversaw revision of the Salt Lake Quakers Structure and Practice manual, Oct 2019.

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A BRIEF HISTORY

Beginning in 1948 a small group of Friends began to gather weekly for silent worship. By 1950 workshops and presentations were being arranged in Utah by the Northern California American Friends Service Committee.

A Salt Lake Monthly Meeting of 16 members was formed in 1958 under the care of College Park Quarterly Meeting of Pacific Yearly Meeting. By 1961 this meeting had dwindled to two and was laid down.

By 1966 regular business meetings were again held in Salt Lake by a small worship group under the care of Logan Monthly Meeting. 1978 saw formation of Salt Lake Monthly Meeting as a member of Intermountain Yearly Meeting. Salt Lake Monthly Meeting began at this time to participate in activities in support of peace and humanitarian services.

After meeting in a number of rented spaces, and a failed attempt to buy a building, Friends purchased a building on 4800th South in Murray, Utah and continue to meet there at this edition (Sept 2019). (A detailed history is available in the archives of Salt Lake Monthly Meeting.)

General Charge

The Monthly Meeting is the fundamental unit of the Society of Friends. The purpose of organization is not for its own sake but to provide effective and orderly operation with a maximum of freedom, participation and responsibility. The delegation of tasks to officers and committees helps us to carry them out more efficiently but does not take away our individual responsibility. While officers and committees of Salt Lake Monthly Meeting are charged with specific Meeting work, it is important to remember that each of us is responsible for outreach, hospitality, education, worship and living Friends' testimonies insofar as we are able. **In all efforts, Friends are expected to create the "Beloved Community" and to carry each other with tenderness, respect, and confidentiality.**

Many resources are available for guidance in carrying out work. Faith and Practice and other Friends' writings provide information and advice. An officer or committee may ask other individuals to participate when necessary. Joint committee sessions are helpful in discussion of questions that may pertain to more than one committee.

Committees should meet regularly and as needed. Committees report at least quarterly to the Monthly Meeting and ask the clerk to place items on the agenda as needed. Each

committee should prepare a written annual report prior to the date of the state of the meeting report and place it in the Meeting's archives. Officers and committees are urged to review their charges periodically to discover ways in which they may become more effective.

Any committee report or person present at Business Meeting may propose consideration of any issue to the New Business agenda of the Meeting.

The Monthly Business Meeting

Once a month the meeting conducts a Meeting for Worship with a Concern for Business; thus the term "Monthly Meeting." In this gathering Friends consider business in a worshipful fashion, waiting for spiritual guidance before arriving at decisions. Friends work through consensus, without voting, and seek a collective gathered sense of the Meeting. We set aside preconceived notions and arrive at the truth of an issue through measured discussion and by prayerful attention to leadings of the spirit with careful consideration of the expressed leadings of others in attendance.

The Clerk of the meeting prepares the agenda and endeavors to articulate the sense of the meeting on any given issue. The Clerk is "an empty vessel" and does not express opinions or try to lead the discussion other than to maintain a worshipful atmosphere and to encourage each person who wishes to speak. The Clerk may "stand aside" if he or she desires to contribute. The Recording Clerk makes careful note of the proceedings and records decisions as a minute. These minutes are read at the following meeting for approval.

For the meeting to reach consensus without unanimity, a Friend who is unclear in regard to an issue may choose to stand aside. In the case that the meeting cannot reach unity, the issue may be held over to a future date and no action taken on the matter.

This process is delicate, slow and often frustrating. When the meeting truly reaches unity, it can have great power. Attendees at business meeting share their thoughts when led by the spirit. There is no cross talking; all responses are directed at the clerk, who recognizes those who wish to speak. Once a person has expressed his or her feelings, others are allowed time to speak so that no one person dominates the discussion.

When nearly all members of a business meeting find agreement in the spirit of divine guidance, those who cannot agree do not thwart the carefully considered sense of the meeting.

When particularly difficult issues arise, the business meeting can call a "Threshing Meeting" in which the grain can be winnowed from the chaff and the heart of the issue can be examined in detail. In this way all members of the meeting can have a clear understanding of the matter at hand.

The Monthly Meeting is the basic unit of the Religious Society of Friends. Salt Lake Monthly Meeting (SLMM) is a member of Intermountain Yearly Meeting and sends a representative to the planning sessions and yearly gatherings of this larger group made up of meetings in Arizona, Colorado, New Mexico and Utah. SLMM is also now affiliated with Friends General Conference through IMYM.

Salt Lake Monthly Meeting, Utah Friends Fellowship, and Intermountain Yearly Meeting

The monthly meeting is the basic unit of the Religious Society of Friends. Salt Lake Monthly Meeting has had several worship groups under its care, but as of this writing none are active. Moab has become a Monthly Meeting in IMYM.

Logan Monthly Meeting and Salt Lake Monthly Meeting created the Utah Friends Fellowship in 1983, one of four regional meetings (Colorado, New Mexico, Arizona, and Utah) that make up Intermountain Yearly Meeting. Utah Friends Fellowship was laid down in 2014.

IMYM was formed as an independent yearly meeting formed in 1974 and has since affiliated with Friends General Conference. IMYM comprises seventeen unprogrammed Monthly Meetings and about a dozen Worship Groups in Arizona, Colorado, New Mexico, Utah, Texas, South Dakota and Idaho, which as of 2019, contains a total population of about 1,600 Friends, one thousand of those holding formal membership in one of the Meetings.

COMMITTEES

Delegating tasks to officers and committees in the Monthly Meeting helps ensure that someone/some group is responsible to carry them out, but does not rule out individual responsibility for seeing that meeting work is accomplished. Each Friend and attender is encouraged to be responsible for outreach, hospitality, education, worship, and the living of Friends' testimonies as far as one is able. In the work of committees, discretion is encouraged.

Queries for Officers and Committee Members

1. Are we mindful that participating in the work of each Quaker committee is part of participating in the work of the Monthly Meeting and so is also an act of worship? Do we therefore remember that it is to be an act in which we seek to discern the will of that Spirit of Truth and Love whom we call God and not an assertion of our own individual wills?
2. Is our awareness of this reflected in our respect for Friends' Process, in our general decorum, and in our tenderness towards those with whom we have not found unity?
3. Are we at the same time mindful that each of us has a duty to speak that part of Truth that has been granted us?
4. Do we try to pace our work so that it may proceed steadily but without haste?

Officers

Clerk

The Clerk should be a member of Salt Lake Monthly Meeting and is appointed yearly, but can serve consecutive terms as desired by the members of the meeting. The Clerk:

1. Presides at Monthly Meeting for Worship With a Concern for Business.
2. Prepares an agenda and sees that good order and Quaker process is maintained.
3. Sees that correspondence that comes to the Meeting is properly handled.
4. Signs legal papers "Clerk" on behalf of and in the name of Salt Lake Monthly Meeting. Duties include signing marriage certificates for weddings performed under the care of the meeting.
5. Is a co-signatory on meeting bank accounts.
6. Serves as an ex-officio member of the Ministry and Counsel committee and all other committees.
7. Works to channel meeting tasks for service to appropriate individuals and committees.

8. Closes Meeting for Worship.

9. Appoints someone to preside over Meeting for Worship when absent.

The Clerk may ask for counsel from the Committee for Ministry and Counsel and request practical help from the Recording Clerk. As a servant of the meeting, the clerk does not serve in a pastoral or administrative capacity. A discreet measure of leadership is called for during Meeting for Worship With a Concern for Business.

As an "empty vessel," the Clerk may ask a Friend in attendance to temporarily assume the role of Clerk if he or she feels it absolutely necessary to speak. The Clerk should speak as little as possible on matters before the business meeting but should offer such information as is necessary for a complete understanding.

The Clerk should set an example to the meeting by attending regularly. He or she should guard against the temptation to perform tasks which should be someone else's responsibility.

Recording Clerk

The Recording Clerk assists the Clerk by recording minutes of all business and called meetings; therefore, the Recording Clerk must be a regular attender at monthly business meetings.

As an "empty vessel," the Recording Clerk may ask a Friend in attendance to temporarily assume the role of Recording Clerk if he or she feels it absolutely necessary to speak. The Recording Clerk should speak as little as possible on matters before the business meeting but should offer such information as is necessary for a complete understanding.

The Recording Clerk should set an example to the meeting by attending regularly and should guard against the temptation to perform tasks which should be someone else's responsibility.

The Recording Clerk:

1. Records the minutes at Monthly Meeting and registers any corrections to the minutes that the meeting may request.
2. During Meeting for Worship with a Concern for Business, formulates and reads, when asked, minutes for the meeting's approval.

3. Forwards the corresponding files and minutes to the archivist at the end of the year.
4. Asks someone to record the minutes when absent.

Treasurer

The Treasurer receives any contributions and disburses funds as directed by the meeting. He or she is expected to attend monthly meeting for business, to act as treasurer for the Quaker Meeting House Fund and to convene the Budget Committees.

1. Receives contributions to the meeting and to the Quaker Meetinghouse Fund Inc.
2. Is responsible to collect donations or assigns another member to do so.
3. Pays bills assessment reimbursements as approved by the meeting in the annual budget or by request of the Business Meeting.
4. If possible, schedules a gathering of clerks and committee conveners at the beginning of each year to develop a budget to be submitted to the Meeting.
5. Presents a monthly or quarterly written report to the Monthly Meeting summarizing the financial state of the meeting including the state of the meetinghouse fund, meeting bank accounts and any other investments.
6. Maintains bank accounts in behalf of the meeting and is a co-signatory with the Clerk.
7. For tax purposes, reports in January to contributors the annual amount each has donated.
8. Makes appeals for donations on yearly basis and as needed.

Queries for Committee Members

Are we mindful that the work of each Quaker committee is part of participation in the work of the Monthly Meeting and is an act of worship?

Are we acting in the Spirit of Truth and Love we call God and not asserting our own individual wills?

Do we act with general decorum and tenderness towards those with whom we have not found unity?

Are we at the same time mindful that each of us has a duty to speak that part of truth that has been granted us?

Do we try to pace our work so that it may proceed steadily but without haste?

Librarian-Archivist

The Librarian-Archivist is responsible for the development and maintenance of the meeting library and helps with locating information when needed by committees. The Librarian-Archivist:

1. Maintains the records of the meeting. These include records of membership, correspondence, minutes of Meetings for Worship With a Concern for Business, minutes passed by the Monthly Meeting such as memorial minutes, committee reports, financial reports, and correspondence within and from outside the meeting. Committee members should submit their reports at the end of each year for inclusion in the archives.
2. Arranges for storage of archival materials.
3. Maintains an orderly display of meeting books and pamphlets.
4. Maintains a catalog of the library holdings and of materials on loan.
5. Purchases new books and accepts gifts of material deemed appropriate and collects funds for their purchase.
6. Orders pamphlets and maintains meeting subscriptions to Quaker publications as directed by the meeting.

Representatives to Intermountain Yearly Meeting

The Representative Committee of IMYM is entrusted with the general care of matters affecting IMYM between annual gatherings. The Committee has primary responsibility for planning the annual gathering. The Meeting will appoint a representative and an alternative. Both may attend the Representative Committee meetings if sufficient funds

are available for their travel costs. The alternate becomes the Representative the following year.

Representatives:

1. Report to the Clerks of IMYM and to the Representatives the names of Salt Lake Monthly Meeting Representatives and officers and inform them of the addresses, telephone numbers (if appropriate) and other matters pertaining to the meeting.
2. Present to Salt Lake Monthly Meeting the letter/questionnaire developed by the Representative Committee in the fall of each year for consideration by IMYM each year.
3. Send a written response to the Representative Committee two weeks before the mid-winter meeting of Representative Committee.
4. Seek an awareness of the sense of SLMM regarding matters referred to them by the Clerk, officers or committees of IMYM and of any issues regarding the larger Quaker fellowship in Utah.
5. Report to SLMM and other Utah meetings and worship groups the actions and plans of the Representative Committee.
6. Prepare members of SLMM for participation in IMYM sessions and programs and to encourage those in need to apply in writing for travel or lodging assistance to the registrar if IMYM.
7. Encourage members of SLMM to attend IMYM and notify members in advance of the need to apply for assistance from SLMM.

Ministry and Counsel

The Ministry & Counsel Committee attends to the spiritual life of the meeting and to the care of members and attenders. It is responsible for strengthening and nurturing the spiritual growth of individuals in the meeting, stimulating vocal ministry, encouraging preparation for worship, supporting individuals in need and building fellowship, loving care of members and attenders. Ministry & Counsel also encourages members and attenders to accept opportunities for service.

Ministry & Counsel committee members:

1. Meet monthly to determine the health and needs of the meeting.
2. Become acquainted with meeting members and attenders and maintain contact with them in a spirit of affectionate interest and loving care.
3. Initiate activities designed to deepen the meeting fellowship.
4. Regularly attend meetings for worship and for business.
5. Hear concerns from individuals, receive requests for clearness committees, form such committees and receive reports from these committees when appropriate.
6. Receive requests for weddings, funerals and other events held under the care of the meeting and act on those requests.
7. Assist other committees and the clerk as needed.
8. Notify the House Committee of cases when individual members need help from the meeting.
9. Prepare memorial minutes.
10. Prepare the State of the Meeting Report to be considered for approval by the meeting and following that approval, forward copies to the meeting archivist and to the Clerk of Intermountain Yearly Meeting.
11. Arrange for a greeter each week on First Day.
12. Maintain the guest book.
13. Encourage regular attenders to consider membership in the meeting.
14. Prepare an annual roster of members and attenders and their families and submit it to the Librarian Archivist.

House Committee

The House Committee is responsible to do the following:

1. Oversee the maintenance of the building and grounds including: cleaning, yard care, snow removal from walks and parking lot, providing cleaning supplies and paper products for the kitchen and restrooms, replacing light bulbs, and ensuring that table cloths and dishtowels are kept clean.
2. Arrange for a cleaning person on a monthly basis, organize group maintenance and cleaning projects and carry out the instructions of the meeting regarding building upkeep and improvements.
3. Advise Business Meeting when issues regarding building use or upkeep need to be discussed. Members serving on this committee need to carry out their responsibilities on schedule and meet to arrange a calendar for food and cleanup assignments.
4. Attend to the physical preparations for meeting for worship and for business.
5. Provide or assign members and attenders to provide food and drinks after meeting and to clean up.
6. Arrange potlucks, holiday celebrations and outings.
7. Arrange, with the help of Ministry and Counsel, for meals, transportation and other services for those who require them.

Peace and Social Concerns Committee

The Peace and Social Concerns Committee is currently laid down. When active, the committee:

1. Encourages members and attenders to bring leadings to the committee for consideration and prayerfully implements them under the care of the meeting.
2. When the committee has reached clearness regarding friends' concerns and leadings, brings them to Meeting for Worship with a Concern for Business.
3. Encourages appropriate witness.

4. Brings to the meeting's attention issues that are timely and facilitates their consideration.
5. Maintains contact with the wider Quaker community: Friends for National Legislation, Alternatives to Violence Project, and other issues of concern to Friends.
6. Seeks approval from the meeting for any project undertaken in its name including forming or joining any coalition with other groups or for meeting sponsorship of such actions.

First Day School Committee

First Day School is currently inactive; however, religious education is the responsibility of the entire meeting and members work together to do the following:

1. Arrange instruction and discussions of matters relevant to Quakerism for the young members and attenders of the meeting and conduct this work with the help of Ministry and Counsel.
2. Regularly assess the effectiveness of the curriculum to determine special areas of focus.
3. Plans and presents to Business Meeting a curriculum for First Day School at the beginning of each calendar year
4. Maintain a supply of materials: paper, crayons, pencils, etc.
5. Set up and clean up First Day School meeting areas each time they are used, a service the House Committee currently provides.
6. Arranges for and provide guidance of First Day School care providers.

Programs

The Coordinator **in** charge of adult programs should arrange for program sessions, place the times and locations of these meetings on the meeting calendar when possible and announce them at Meeting for Worship. The Programs Coordinator:

1. Facilitates discussion groups, worship sharing, Bible study, introductory programs for inquirers and other subjects (e.g., music, ecology, discussion of

timely subjects) of interest to members of the meeting deemed worthwhile by the Committee.

2. With the approval of Meeting for Business, arranges social gatherings and outings and for special visitors to the Meeting.

Nominating Committee

The nominating committee is composed of the Coordinator and up to two other members of SLMM plus the Clerk of SLMM. The Nominating Committee meets in two ways as determined by the NC coordinator:

1. Ad Hoc meetings as needed during the year for specific committee replacements.
2. Planned meetings during the month of April to prepare a slate of names to be presented to the Business Meeting in May for seasoning and then approval during the June Business Meeting in order to take up positions on July 1 of each year.

Trustees and Officers of the Quaker Meeting House Fund

The Quaker Meeting House Fund Inc. consists by definition of all members and regular attenders of Salt Lake Monthly Meeting. The trustees are responsible for representing the fund in legal and financial matters regarding the fund's use in real estate transactions: rental agreements, oversight of monies deposited in the fund and of payments made on the mortgage of the Salt Lake Monthly Meeting building.

1. Trustees meet quarterly before the business meetings held in those months (February, May, August and November). Trustees may arrange to meet at other times if necessary.
2. The Trustees annual meeting is called at 12:00 noon on the Second Month, on Second First Day (second week February).
3. The Trustees choose among themselves a president and secretary who act respectively as convener and recording clerk.
4. The treasurer for the Quaker Meeting House Fund Inc. sees that all legally required fees are paid and reports at each meeting in person or in writing.

Glossary

Advices—Ideals stated as a continuing reminder of the basic faith and practice held to be essential to the life and witness of Friends.

Attender—One who attends and participates in Meeting activities fairly often but has not become a member.

Birthright Member—Friend born of Quaker parents and recorded at birth on the membership rolls of the Meeting. Birthright membership is not a practice of Intermountain Yearly Meeting.

Breaking Meeting—Closing the Meeting for Worship. A designated Friend shakes hands with persons nearby; then all shake hands with their neighbors.

Centering Down—An endeavor to direct our conscious thought and to clear our minds in order that we may hear God speak directly to us.

Clerk—The person who facilitates business and states the sense of the Meeting. A Monthly Meeting also may have recording and financial clerks.

Concern—An interest deeply rooted in the Holy Spirit, one that can motivate the individual and the Meeting to action.

Consensus (secular term)—A common opinion emerging from a group's deliberating together. Quakers prefer to use “unity” and “sense of the Meeting.”

Continuing Revelation—The belief that God speaks to people directly.

Convener—Member of a committee, usually the first person listed, who convenes the first meeting. Also, the correspondent or contact person for a Worship Group.

Convinced Friend—One who became a Friend as a result of being led to this decision by the Inner Light after careful study, thought and inward confirmation. (Used historically to differentiate from Birthright Member.)

Discipline—(1) Term related to discipleship: choosing to follow a particular path. (2.) The book of Faith and Practice of the Society of Friends. Each Yearly Meeting may draw together its own book of Discipline.

Eldering—Encouraging diffident or timid Friends to share their gifts with the Meeting, or discouraging and/or questioning an individual's inappropriate behavior and expression of concerns. Historically, elders have been appointed to constitute the Committee on Ministry and Counsel.

Epistle—The formal letter sent by each Yearly Meeting to all friends everywhere, stating the condition and experience of the Yearly Meeting.

Exercise—Profound exploration, by an individual or a group, of the implications of a concern.

Gathered Meeting—An occasion when the Friends Meeting attains a perceptible sense of divine presence that touches the heart of worshipers and unites them in a common experience of holy fellowship.

Good Order—Procedures for Friends' business that have been found by experience to facilitate our corporate activities as we seek to find and carry out God's will.

Inner Light—The presence of God in our hearts and lives, a reality that guides and directs us, that gives us strength to act on this guidance, and thus brings us into unity with the spirit of God. This presence of God within us is different from conscience, which is developed awareness of the merits or faults of our conduct, intentions, or character. Conscience is the sense of obligation to do right. Though both conscience and the Inner Light arise from within, they are neither alternatives nor substitutes for each other. The Inner Light is also called the Inward Light, the Light within, the Christ within, the Light of Christ, or the Holy Spirit.

Lay Down—To terminate a committee or activity when its work is complete or no longer felt necessary.

Leading—An inner conviction that impels one to follow a certain course under a sense of divine guidance. A friend may submit a leading to the Meeting for testing by corporate wisdom.

Meeting for Sufferings—A committee to support and care for members and their families who suffer because of their commitment to Friends' principles.

Minding the Light—Paying attention to the Inner Light.

Minute—A statement of an item of business approved by those in attendance at a Monthly Meeting.

Moved to Speak—The feeling of being led by God to break the quiet of the Meeting with an oral message.

Plain Dress—The simple and unadorned garments worn by early Friends.

Plain Speech—Friends use of thee, thy, thine, and both name and title as an expression of equality. Because the months and days were named for heathen gods, goddesses, and emperors, many Friends preferred to use First Day, Second Day, and First Month, Second Month.

Plain speech also refers to the expectation to speak the truth clearly and directly.

Preparative Meeting—A body of Friends, generally under the guidance of an established Monthly Meeting, preparing to become a Monthly Meeting.

Programmed Meeting—Meeting for Worship, usually conducted by a pastor, with pre-arranged program including sermon, music, an offering. In some programmed meetings, periods of silence and meditation are provided in which Friends feel free to speak from the body of the Meeting.

Proceed as Way Opens—To act after waiting for guidance from God, avoiding hasty judgment or action, and moving ahead as circumstances allow.

Quaker—Unofficial name for a member of the Religious Society of Friends, originally derogatory.

Queries—Questions that individuals and Meetings use, in conjunction with the Advices, to examine themselves in relation to the standards of conduct that the Society of Friends has established for itself.

Release—Setting concerned and qualified persons free for religious service such as traveling among Friends. This may include the Meeting's taking over responsibilities of the concerned person while that person is away.

Seasoning—Taking the time to seek the Light rather than moving in haste.

Sense of the Meeting—The collective understanding emerging from a Monthly Meeting, gathered and explained by the clerk for the approval of the Meeting.

Sojourning Member—A Friend temporarily residing in the area of a Monthly Meeting, accepted by that Meeting as a participating member.

Speak to One's Condition— Meet one's need. When the experience of Meeting for Worship touches us at the deepest level, whether in a message directly from God or through the words or actions of another, Friends say "This speaks to my condition."

And when all my hopes in them and in all men were gone, so that I had nothing outwardly to help me, nor could tell what to do, then, oh then, I heard a voice which said "There is one, even Christ Jesus, that can speak to thy condition," and, when I heard it, my heart did leap for joy.

George Fox, 1647, IMYM Faith & Practice, p. 145, Friends' Experiences 1.01

Standing Aside—Withdrawal of an objection by a member not in agreement with a proposed minute, enabling the Meeting to proceed.

Standing in the Light—A state of being guided by the Inner Light.

State of Society—A report of the condition of the Monthly Meeting to the Yearly Meeting. The Advices and Queries indicate the nature of the information on which reports are based.

Stop in the Mind—An expression used by Friends when they feel they cannot follow a course of action.

Testimony—Public statement or witness based on the beliefs of the Society of Friends that gives direction to our lives.

That of God in Everyone—An expression derived from George Fox ". . . answering that of God in everyone."

Be patterns, be examples in all countries, places, islands, nations, wherever you come, that your carriage and life may preach among all sorts of people, and to them. Then you will come to walk cheerfully over the world, answering that of God in every one; whereby in them you may be a blessing, and make the witness of God in them to bless you.

George Fox, 1656 P 169, IMYM Faith & Practice, Living in the World 9.01

Threshing Meeting—A meeting held to discuss a controversial issue. At such a meeting all points of view are heard, but no decision is reached.

Travel Minute—Endorsement a Meeting gives to one of its members who is traveling under the weight of a concern.

Unity—Recognition of the truth emerging from a group's corporate search and yielding to the Holy Spirit in its decision-making.

Unprogrammed Meeting—Meeting for Worship without pastor or pre-arranged program. Gathered Friends sit in silence, waiting upon God and "leadings of the Spirit" that may give rise to vocal messages to share with the Meeting. Meetings for Worship in which the time is spent in silence also can be occasions of great inspiration.

Valiant Sixty (actually 66)—Fifty-four men and twelve women who went out to spread the Quaker message beginning about 1654.

Visitation—Formal visiting among Friends for any of the several purposes.

Waiting Upon the Lord—Actively seeking and attending to God's will in expectant worship.

Weighty Friend—Member who is recognized as having special experience and wisdom.

Witness—*As a noun:* One who testifies to or shows evidence of religious beliefs and convictions. *As a verb:* The words or actions of a person so testifying.

Worldly—Having to do with non-spiritual values. Originally referring to non-Quaker values.

Worship Group—A group convened to worship regularly after the manner of Friends.

Quaker Organizations and Resources

American Friends Service Committee (AFSC)

1051 Cherry Street
Philadelphia, Pennsylvania 19103
www.afsc.org afscinfo@afsc.org

AFSC Pacific Mountain Region

65 Ninth Street
San Francisco, California 94103
smcneil@afsc.org

Friends' Committee on National Legislation (FCNL)

245 2nd Street NE
Washington DC 20002
800 630-1330

Friends' World Committee for Consultation (FWCC)

Section of the Americas
1506 Race St.
Philadelphia, Pennsylvania 19102
215 241-7250

Friends General Conference Bookstore (FGC)

1216 Arch St. 28
Philadelphia, Pennsylvania 19107
800 966-4556
www.Quakerbooks.org
bookstore@fgc.quaker.org

Friends' Journal

1501 Cherry St.
Philadelphia, Pennsylvania 19102-1497
215 563-8629
Friends jnl@aol.com

Pendle Hill

335 Plush Mill Road
Wallingford, Pennsylvania 19086
610 556-4507

Quaker United Nations Office

777 United Nations Plaza
New York, NY 10017
212 682-2745
www.quno.org qunony@pipeline.com

Quaker Collections McGill Library

Haverford College
610 896-1161

Swarthmore Library

610 328-8497

Annual Action Calendar

JANUARY	Nominating Committee convenes to select next year's conveners and meeting committee members. Quaker Meeting House Fund files annual report with the state of Utah.
FEBRUARY	<p>Quaker Meeting House Fund Annual Corporate Meeting on the second First Day at 12 noon.</p> <p>IMYM Representatives Committee Meeting is held in person at varying locations. The SLMM IMYM Representative attends to help organize the yearly meeting.</p>
MARCH	Ministry & Counsel prepares the State of the Meeting Report.
APRIL	Ministry & Counsel presents The State of the Meeting Report to the Monthly Meeting and when approved, the Clerk sends it to the Intermountain Yearly Meeting clerk.
MAY	New nominations for meeting positions are presented for seasoning.
JUNE	Intermountain Yearly Meeting Annual Gathering. Nominations are approved by meeting
JULY	New committee members begin terms.
AUGUST	
SEPTEMBER	
OCTOBER	Monthly Meeting considers the Intermountain Yearly Meeting Queries.
NOVEMBER	Budget Committee prepares budget for the coming year.
DECEMBER	New budget proposal is presented to Monthly meeting.